



# FUNCTION PACKAGES

With a number of indoor & outdoor areas to choose from, The South Australian has spaces available to host small, medium and large private events from business meetings, corporate events, Christmas parties, birthday parties, engagements and all other occasions.



Enquire now - [functions@southaustralianhotel.com.au](mailto:functions@southaustralianhotel.com.au)

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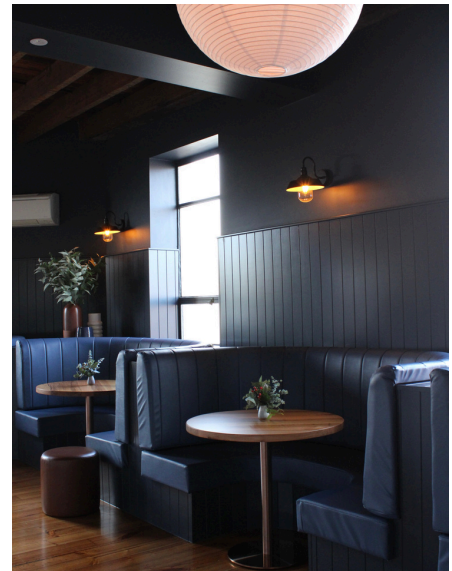


## The dining room

- Fresh and bright, with loads of natural light
- Ideal for small to medium, dining bookings
- Audio visual facilities not available\*
- Room availability 10am – late
- Disability access – Yes

## The blue room

- Moody and intimate with comfy booths
- Ideal for small cocktail functions
- Audiovisual facilities not available\*
- Room availability 10am – late
- Disability access – Yes



## The barrel room

- Bright and light with ample amounts of fresh air
- Ideal for small to medium cocktail functions
- Audiovisual facilities available
- Room availability 10am – late
- Disability access – Yes

\*\* Due to the dual area of the ground floor, music will be under the operation of management in the Dining Room and Blue Room.

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## THE LONG ROOM & SUNDECK

- The 'backyard' of the South Australian and the 'best of both worlds'
- Combining these two areas creates a spacious indoor and outdoor flow enabling guests to enjoy the ambience of open skies and party lights
- Ideal for small to medium seated group bookings – up to 40 or medium to large cocktail functions (drinks and canapes) – up to 100
- Audiovisual facilities available
- Private bar and toilet facilities
- Room availability 10am – late
- Disability access - Yes



## THE PIANO BAR

- Loungy and bright, with old-world-charm and a baby grand piano
- Ideal for medium to large cocktail functions
- Audiovisual facilities available
- Private bar and toilet facilities
- Room availability 10am – late
- Disability access – No



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## THE billiard room

- Naturally lit, neutral and relaxed environment
- Ideal for small, seated functions and meetings
- Audiovisual facilities available
- Upstairs bar and toilet facilities
- Room availability 10am – late
- Disability access - No

## room hire charge

There is no separate charge for room hire but we do require a minimum spend – Refer to table below

In the event that the minimum spend is not met, the balance must be paid on completion of the function.

## minimum spend

Space	Style	Capacity	Spend
Dining Room	Seated	40	\$3,000
Blue Room	Cocktail	40	\$2,000
Long Room & Sundeck	Seated Cocktail	40 100	\$1,500
Barrel Room	Cocktail	50	\$1,000
Piano Bar	Cocktail	100	\$2,000
Billiard Room	Seated	24	TBC



# FOOD PACKAGES

## Set Menu

2 Course starting from \$45pp

includes entrée and main OR main and dessert

3 Course starting from \$55pp

includes bread, entrée and main OR bread, main and dessert

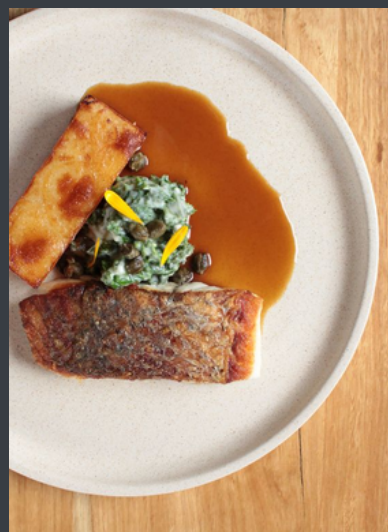
4 Course starting from \$65pp

includes bread, entrée, main and dessert

## Canapes

4 selections starting from \$30pp

Additional selections from \$5pp



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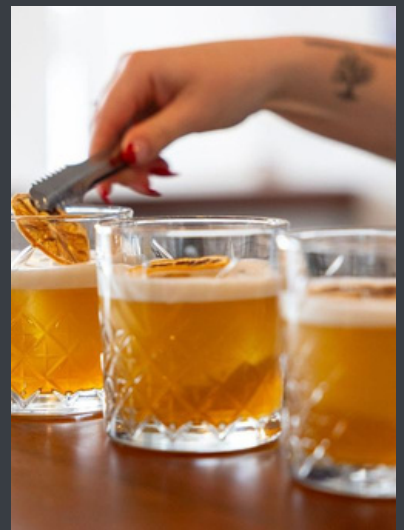
# DRINKS PACKAGES

Drinks packages can be organised to suit all/ any requirements

Bar can be 'open in full' for guests to order as they like off our extensive beverage menu

Bar can be 'open with restrictions', with exclusions (e.g., no shots, no spirits, no cocktails)

Bar can be 'pre-selected' for guests to order from a selection of pre-agreed option



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# TERMS & CONDITIONS

These Terms and Conditions must be read and agreed to prior to submitting the 'Function Enquiry' form on our website. By ticking the appropriate checkbox on the Function Enquiry Form you are stating that you have read, understand and agree to the Terms and Conditions for booking a function at SAH.

## BYO:

No food or drink may be brought into functions, the only exception being celebration cakes.

## Cake:

The only food that may be brought into the hotel is a celebration cake. SAH will happily refrigerate the cake on the day of the event and provide a cutting knife, plates and cutlery for the serving of the cake by guests at no extra cost.

If you would like the cake cut and served by SAH staff, a \$30 charge will apply.

## Disability Access:

Access to the second-floor function rooms (The Piano Bar and the Billiard Room) is available via stairs only. As a heritage building, we are unable to provide disability access to the upstairs function rooms. Access is available to all downstairs areas of the hotel via a ramp on the Compton Street entrance, including a toilet with ambulant/ disabled facilities.

## Deposit:

Bookings are confirmed once the deposit has been paid. A deposit of \$200 is required to secure a private area. The deposit will make up part of the minimum spend commitment or be surrendered in the event the agreed minimum spend requirements are not met.

## Confirming Final Guest Numbers and F&B packages:

SAH requires that final guest numbers and F&B packages be confirmed 10 days prior to the function date. The number of guests and packages confirmed will be the minimum amount charged, any increase to this minimum number, or changes made to F&B packages must be paid for at the completion of the function.

# TERMS & CONDITIONS

## Cancellation:

Any cancellations must be made in writing and confirmed by SAH.

Cancellations received more than 21 days prior to the function date will receive a full refund. Cancellations received more than 7 days prior to the function date will receive 50% of the deposit. Cancellations made less than 7 days prior to the function date will not be entitled to a refund of the deposit.

## Client Responsibilities and Conduct:

The client is expected to conduct their function in a legal and respectable manner and is responsible for the conduct of its guests and invitees. The client will be charged for any damage that occurs to the venue, the property or its staff. Please also note that in line with Australian legislation relating to responsible service of alcohol, SAH management reserve the right to terminate a function, refuse service to any guest deemed intoxicated, or take responsible action to assist any intoxicated guests from the premises.

Anti-social behaviour, abuse or harassment of SAH staff or other guests will not be tolerated and all persons involved will be immediately removed from the premises.

## Refusal of Alcohol Service and Removal of Guests from the Premises

Management reserve the right to stop the service of alcohol to any function guest at any time in accordance with responsible serving of alcohol policies and licensing arrangements. Guests who display what is deemed to be inappropriate behaviour at any time may be asked to leave the premises.



# TERMS & CONDITIONS

## Early Access and Decorations:

SAH will make early access to the room available minimum 1.5 hours prior to the commencement of the function for any decorations and other set up. If early access is required, SAH requires a minimum of 48 hours' notice to ensure that all necessary arrangements are in place for you to be able to have access to the room. All decorations are the responsibility of the customer, unless otherwise agreed.

Nothing is to be nailed, screwed, stapled or adhered to the venue without the prior approval of the SAH manager. Customer to use own ladder (if required) with the approval of the management – hotel furniture cannot be used for height access.

## Entertainment:

If the room permits, and as required, customers may be able to hire audio visual technologies from a third-party at an additional cost. Any entertainment including external equipment or props must be approved by SAH management in advance of the function. Failure to advise management in advance, may result in the entertainment being unable to go ahead.

## Final Acceptance of Function Booking Requests:

SAH reserves the right to accept or not accept any function booking request.

## Hiring of Equipment / Extra Requirements:

The client is responsible for any external hiring of equipment and is to be paid for by the client. Prices quoted do not include any floral or table decorations, music or entertainment, photography or audio-visual requirements. However, we can gladly assist you in recommending professionals to contact in the event you have extra requirements.

# TERMS & CONDITIONS

## Music / Entertainment / Noise Levels:

If the room permits, customers may be able to provide their own music devices for Bluetooth connection with hotel speakers. A request to provide own music must be approved with SAH management in advance of the function.

SAH staff have the right to ask the client to change/ turn off any music deemed socially offensive/ anti-social in nature.

Regulations are in place with regards to noise levels, music and entertainment. We reserve the right to lower noise levels if it results in disturbing other restaurant patrons, surrounding businesses or residents.

## Damage or Loss:

We assume no responsibility for the loss or damage to any property belonging to the client or their guests. The customer is financially liable for any damage sustained, or loss incurred, to SAH property, fixtures or fittings, whether through their own actions or through actions of their guests.

The client is responsible for delivery and collection of any external props/ equipment.

## Start and Finishing Times:

The customer agrees to adhere to the nominated start and finish times for the function. Lunch functions must finish by 5pm unless a prior arrangement has been made. A charge of \$200 per hour or part thereof may apply should your function extend past the agreed finishing time, unless otherwise prearranged prior to the function commencing. This cost is a general charge and does not cover other costs such as drinks, food and all other services.

## Payment:

Final payment and all payments owing must be made on completion of the function. Please note that SAH does not accept personal cheques as balance payment for the event. All prices are given as a guide only and vary according to the number of guests, date of the function and overall food, beverage and extra requirements.

# SOUTH AUSTRALIAN HOTEL

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1860



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